

Licensing Sub-Committee

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Licensing Sub-Committee

Section 1 - Licensing Officer's report

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LICENSING SUB-COMMITTEE

REPORT

05 July 2013

Subject Heading:

Application for a variation to a premises licence at Costcutter Express, Romford Service Station, 61-63 Eastern Avenue East, Romford RM1 4SD

Report Author and contact details:

Arthur Hunt – Licensing Officer
01708 432777

licensing@havering.gov.uk

This application for a variation to a premises licence is made by Fuel Stop UK Limited under section 34 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 20th May 2013.

Geographical description of the area and description of the building

The premise is a retail unit located on a petrol station forecourt.

The property fronts onto the busy dual carriageway of the A12 on the eastbound track. Either side of the premises are residential properties.

There is a bus route but the premises is mainly utilised by vehicle drivers; with some foot traffic.

A map of the area is attached to assist the committee.

Details of the application

Supply of Alcohol		
Day	Start	Finish
Monday - Sunday	08:00hrs	23:00hrs

Late Night Refreshment		
Day	Start	Finish
Monday - Sunday	23:00hrs	24:00hrs

Variation applied for:

Supply of Alcohol		
Day	Start	Finish
Monday - Saturday	05:00hrs	24:00hrs
Sunday	06:00hrs	23:00hrs

Late Night Refreshment		
Day	Start	Finish
Monday - Sunday	23:00hrs	24:00hrs

Hours Open to the Public		
Day	Start	Finish
Monday - Sunday	00:00hrs	24:00hrs

Seasonal variations

None.

Non-standard timings

None.

Comments and observations on the application

The applicant acted in accordance with premises licence regulations 25 and 26 relating to the advertising of the application. The required newspaper advertisement was installed in the 31 May 2013 edition of the Romford Recorder.

Summary

There was 1 valid representation against this application from an interested party.

There were no invalid representations against this application from interested parties.

There were no representations against this application from responsible authorities.

Details of representations

Valid representations may only address the following licensing objectives:

- The prevention of crime and disorder
- The prevention of public nuisance
- The protection of children from harm
- Public safety

Interested parties' representations

There was one representation from a local resident which mainly concerns the public nuisance Licensing Objective.

Responsible Authorities' representations

There were no representations from any of the responsible authorities:

The Metropolitan Police
Public Health
The London Fire and Emergency Planning Authority
The Health & Safety Enforcing Authority
The Trading Standards Service
Planning Control & Enforcement
Children & Families Service
Practice Improvement Lead



Havering

LONDON BOROUGH

Premises licence number

002014

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Romford Service Station
61-63 Eastern Avenue East, Romford, RM1 4SD**

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Late Night Refreshment, Sale of Alcohol

The times the licence authorises the carrying out of licensable activities

**Late Night Refreshment
Monday to Sunday - 23.00 to 00.00**

**Supply of Alcohol
Monday to Sunday - 08.00 to 23.00**

The opening hours of the premises

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Off Supplies Only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Fuel Stop UK Ltd
Motor Fuel Limited, Clock House Court, 5-7 London Road
St Albans, Hertfordshire, AL1 1LA**

Registered number of holder, for example company number, charity number (where applicable)

5206547

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mrs Kohilavathani Thinaharan
4 Romany Gardens, Sutton, Surrey, SM3 9NX

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

London Borough of Hillingdon – LBHIL1694

Mandatory Conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Annex 2 – Conditions consistent with the operating schedule

Alcohol shall not be sold or supplied except during permitted hours.

Alcohol shall not be sold in an open container or be consumed in, the licensed premises.

Prevention of Crime and Disorder

1. A CCTV system shall be maintained which is fit for purpose. The system will incorporate a camera covering the entrance door and be capable of providing an image which is regarded as identification standards.
2. The CCTV system shall incorporate a recording facility and any recording will be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained.
- 3 The CCTV system shall be maintained and be fully operational throughout the hours that the premises are open for any licensable activity.

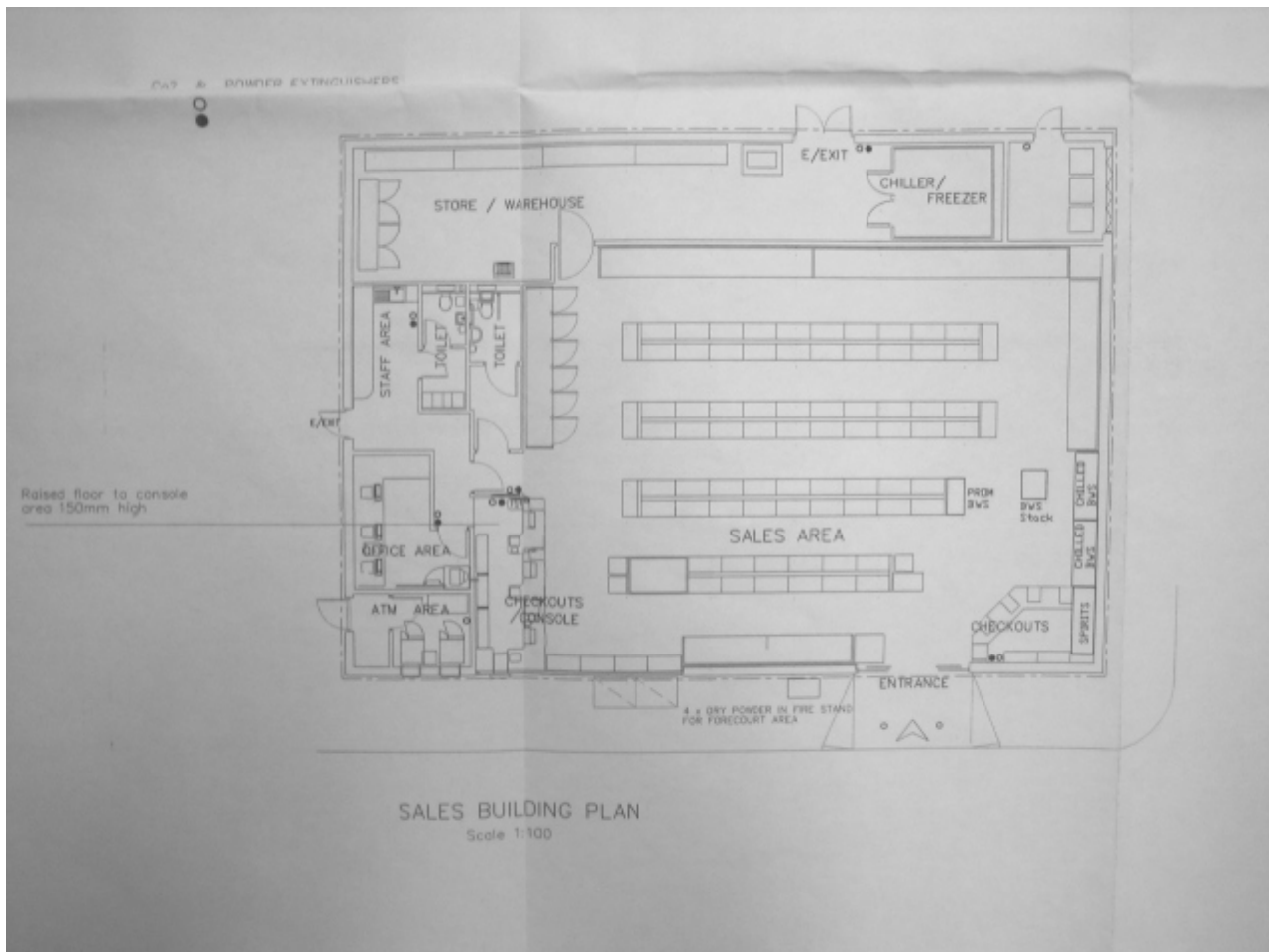
4. The precise position of the cameras may be agreed with the police from time to time.
5. The applicant shall at all times maintain adequate levels of staff. Such staff levels will be disclosed, on request, to the licensing authority and police.
6. Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

No Hearing

Annex 4 – Plans

Full plans held by the London Borough Of Havering licensing section
Plans shown are not to scale





Part B

Premises licence summary

Premises licence number

002014

Premises details

Postal address of premises, if any, or if none, ordnance survey map reference or description

Romford Service Station
61-63 Eastern Avenue East, Romford, RM1 4SD

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

Late Night Refreshment, Sale of Alcohol

The times the licence authorises the carrying out of licensable activities

Late Night Refreshment
Monday to Sunday - 23.00 to 00.00

Supply of Alcohol
Monday to Sunday - 08.00 to 23.00

The opening hours of the premises

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Off Supplies Only

Name, (registered) address of holder of premises licence

Fuel Stop UK Ltd
Motor Fuel Limited, Clock House Court, 5-7 London Road
St Albans, Hertfordshire, AL1 1LA

Registered number of holder, for example company number, charity number (where applicable)

5206547

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mrs Kohilavathani Thinaharan

State whether access to the premises by children is restricted or prohibited

N/A

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0800 917 4124
 Or www.tntpost.co.uk/jobs



LONDON BOROUGH OF HAVERING
Local Government Act 1972 Section 122(1), (2A)
Appropriation of Land for Planning Purposes

Notice is hereby given that the London Borough of Havering proposes to appropriate a total area of approximately 1.36 hectares (3.4 acres) for planning purposes in the interests of the proper planning of the area.

A full list of the sites is shown below. Plans showing the proposed areas edged red are available for inspection between 9.30am and 4.30pm on normal working days at the offices of London Borough of Havering, PASC (Public Advice Service Centres) Liberty Shopping Centre, Romford RM1 3RL.

Drawing No.	Site Description	Site Area
SPS1383	Bell Avenue Land, Romford, RM3 7BL	0.18 hectares (0.44 acres)
SPS1386	Dorking Road Land, Harold Hill, RM3 9YX	0.08 hectares (0.21 acres)
SPS1714	Dudley Road Land, Harold Hill, RM3 8LH	0.10 hectares (0.26 acres)
SPS1715	Harlow Gardens Land, Collier Row, RM5 3UL	0.24 hectares (0.61 acres)
SPS1716	Land adjacent 81 Heaton Avenue, Harold Hill, RM3 8LH	0.02 hectares (0.05 acres)
SPS1390	Macdonald Avenue / Jackson Close Land, Hornchurch, RM11 2PA	0.26 hectares (0.64 acres)
SPS1391	Montgomery Crescent Land, Harold Hill, RM3 7UX	0.16 hectares (0.40 acres)
SPS1717	Tavistock Close Land, Harold Hill, RM3 8HF	0.22 hectares (0.54 acres)
SPS1544	Tiverton Grove / Bedale Road Land, Harold Hill, RM3 9UA	0.10 hectares (0.25 acres)

Under the provisions of Section 122 (2A) of the Local Government Act, 1972, any person wishing to object to the proposed appropriation should write setting out the details of such objection to: The London Borough of Havering, Legal & Democratic Services, Town Hall, Main Road, Romford, RM1 3BD for the attention of Ian Burns and must be received no later than 4.00pm on 28 June 2013.

Dated 31 May 2013
Published in the Romford Recorder 31 May 2013
Ian Burns, Acting Assistant Chief Executive
London Borough of Havering, Town Hall, Main Road, Romford RM1 3BD

LONDON BOROUGH OF HAVERING
ROAD TRAFFIC REGULATION ACT 1984 -
SECTION 14(1)

THE HAVERING (VARIOUS ROADS) (NO. 4)
(TEMPORARY PROHIBITION OF TRAFFIC) ORDER 2013

- The Council of the London Borough of Havering hereby give notice that it has made an Order the effect of which will be to prohibit vehicular traffic from entering or proceeding in the lengths of roads specified in column 1 of the table in the Schedule to this Notice, between the times and dates specified in column 2 of that table, due to carriageway resurfacing works taking place thereon.
- The prohibitions will only be operational when traffic signs indicating that prohibition are displayed on street.
- An exemption will be provided in the Order to permit access to premises on or adjacent to the said roads insofar as such access is reasonably practicable without interference with execution of the said works.
- The Order will come into operation on 3 June 2013 and will be valid for a maximum period of 18 months or until the works are completed, whichever is the sooner. The works are scheduled to commence on 3 June 2013 and are expected to be completed on 16 July 2013.
- Persons having a query concerning these works should contact Nick Wallen on 01708-433730.

Dated 31 May 2013
Published in the Romford Recorder 31st May 2013
Ian Burns, Acting Assistant Chief Executive
London Borough of Havering, Town Hall, Main Road, Romford RM1 3BD

SCHEDULE

1 Road/Length of Road	2 Commencement Dates/Times	3 Alternative Route (if any)
Upminster Road , Closed in both directions between The Walk and Hacton Lane	between 7.30 p.m. on 19th June 2013 and 6.30 a.m. on 20th June 2013	Wingletye Lane, Minster Way Norfolk Road, Newbury Gardens, Hacton Lane
Launders Lane , Closed in both directions at its junction with New Road (A1306)	between 7.00 p.m. on 20th June 2013 and 6.30 a.m. on 21st June 2013 between 7.00 p.m. on 21st June 2013 and 6.30 a.m. on 22nd June 2013	Warwick Lane, Aveyale Road, Sandy Lane
South Street , Closed in both directions between Brentwood Road and Melton Gardens	14th June 2013 between 9.30 a.m. and 3.30 p.m. and between 7.00 p.m. on 17th June 2013 and 6.30 a.m. on 18th June 2013 between 7.00 p.m. on 18th June 2013 and 6.30 a.m. on 19th June 2013	South Street, Oldchurch Road, Rom Valley Way
Harold Court Road , Closed southbound between A12 Colchester Road and Church Road	9th, 16th & 23rd June 2013 between 8.30 a.m. and 5.00 p.m.	Colchester Road, Avenue Road
Wood Lane , Closed in both directions at its junction with Rainham Road	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	Mungo Park road, Simpson Road Rosewood Avenue, The Broadway, Elm Park Avenue
Coniston Way , Closed in both directions at its junction with Rainham Road	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	Furness Way, Wood Lane, Mungo Park Road, Simpson Road
Dunningford Close , Closed in both directions at its junction with Rainham Road	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	
Upper Brentwood Road , Closed southbound between Main Road and Western Avenue	10th June and 11th June 2013 between 9.30 a.m. and 3.30 p.m.	Main Road, Balgores Lane, Station Road
Ferguson Avenue , Closed in both directions at its junction with Upper Brentwood Road	10th June and 11th June 2013 between 9.30 a.m. and 3.30 p.m.	Cambridge Avenue, Belgrave Avenue
Beaumont Close , Closed in both directions at its junction with Upper Brentwood Road	10th June and 11th June 2013 between 9.30 a.m. and 3.30 p.m.	
Mowbrays Road , Closed in both directions at its junction with Collier Row Lane	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	Horndon Road, Hillfoot Road, Hillfoot Avenue, Playfield Avenue
Maidstone Avenue , Closed in both directions at its junction with Collier Row Lane	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	Hayden Way, Wainfleet Avenue
Mawney Road , Closed in both directions at its junction with Collier Row Lane	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	Redriff Road
Redriff Road , Closed in both directions at its junction with Collier Row Lane	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	Mawney Road
Bird Lane , Closed in both directions between Hal Lane and Southend Arterial Road	27th June 2013 between 9.00 a.m. and 4.00 p.m.	
Ardleigh Green Road , Closed in both directions between Southend Arterial Road and Squirrels Heath Lane	between 7.00 p.m. on 28th June 2013 and 6.30 a.m. on 29th June 2013	Southend Arterial Road, Hall Lane, Main Road Upper Brentwood Road Squirrels Heath Lane
Cedar Road , Closed in both directions at its junction with Abbs Cross Lane	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	
Warren Drive , Closed in both directions at its junction with Abbs Cross Lane	3rd June to 7th June 2013 between 9.30 a.m. and 3.30 p.m.	Benhurst Avenue, St. Nicholas Avenue, Elm Park Avenue

Legal and Public Notices

PUBLIC NOTICE OF AN APPLICATION TO VARY A PREMISES LICENCE UNDER SECTION 34 OF THE LICENSING ACT 2003

Notice is hereby given that an application was made to the London Borough of Havering to vary a premises licence under the above Act on the 20th May 2013. Applicant: Fuel Stop UK Limited. Address of premises: Costcutter Express, Romford Service Station, 61-63 Eastern Avenue East, Romford, RM1 4SD. Proposed variations to the licensable activities: Vary the hours for the Sale of Alcohol for consumption off the premises. Proposed days and hours of licensable activity: Alcohol Sales - Mon to Sat 05.00 - 24.00 and Sun 06.00 - 23.00. Late Night Refreshment: Mon to Sat 23.00 - 24.00 and Sun 23.00 - 24.00. The postal address of the Licensing Authority where the register is kept and the application may be inspected is: *London Borough of Havering, Licensing Team, Housing and Public Protection, Mercury House, Mercury Gardens, Romford, RM1 3SL. Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address* within 28 days of the date of this notice - by the 17th June 2013. Further information is available on the web site www.havering.gov.uk following the links.

It is an offence, under section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in or in connection with an application and the maximum fine on summary conviction of such an offence is £5000. **Licensing Solutions** - duly authorised agents

INSOLVENCY ACT 1986

IN BANKRUPTCY ROMFORD COUNTY COURT

NO. 504 OF 2007 RE: NEIL TARRANT
 A Labourer of 77 Sevenoaks Close, Harold Hill, Romford, Essex RM3 7EF
 D.O.B: 9 August 1974

I intend to pay within four months from 26 June 2013 (being the last day for proving) the first and final dividend of 2 p/£.

Creditors who have not yet proved their debts must do so by 26 June 2013 (being last day of proving) otherwise they will be excluded from the dividend. The required proof of debt form is available on the Insolvency Service website (www.bis.gov.uk/insolvency, select "Forms" and then form 6.37). Alternatively, you can contact my office at LTAU Central & Eastern, PO Box 490, Ipswich, Suffolk IP1 1YR telephone 01473 383535 to supply a form.

NO. 835 OF 2007 RE: HEMLATA BHATT
 A Dental Nurse of 61 Gibson Road, Chadwell Heath, Essex RM8 1YE
 D.O.B: 5 April 1952

I intend to pay within four months from 1 July 2013 (being the last day for proving) the first and final dividend of 1 p/£.

Creditors who have not yet proved their debts must do so by 1 July 2013 (being last day of proving) otherwise they will be excluded from the dividend. The required proof of debt form is available on the Insolvency Service website (www.bis.gov.uk/insolvency, select "Forms" and then form 6.37). Alternatively, you can contact my office at LTADT Central & Eastern, PO Box 490, Ipswich, Suffolk IP1 1YR telephone 01473 383535 to supply a form.

Mr S Fearn, Official Receiver and trustee

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 CRB Disclosure required

PAYMENT ANNOUNCEMENT

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Licensing Sub-Committee

Appendix 1 - Copy of the Application

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Licensing Solutions

235 Botley Road Burrigge Southampton SO31 1BJ
Tel 07831 159450 Fax 01489 583932 – solutions@licensingsolutions.org.uk

Licensing Manager
Licensing Team
London Borough of Havering
Housing & Public Protection
Mercury House
Mercury Gardens
Romford RM1 3SL

16TH May 2013



Dear Sir,

Re: Section 34 Premises Licence Variation – Costcutter Express Romford

Please find enclosed our application for a Premises Licence Variation on behalf of our client the Fuel Stop UK Ltd in respect of their premises at Eastern Avenue East with a submission date of 20th May as per the notice in the application documentation. We also enclose our cheque in the sum of £315.00 being the fee due in this matter and we confirm that an advertisement has also been placed in a newspaper circulating in the area.

We have enclosed a copy of the master application together with a copy of the notice displayed on the premises and a copy of the revised plan.

We can confirm that copies of this application have been served on the Responsible Authorities as listed below.

We trust that you will find that this application is in order but should you have any queries please do not hesitate to contact us in the first instance,

Yours faithfully

Chris Mitchener FBlltp

cc MFG
Manager
Romford Police
London Fire Brigade
LBH Licensing
LBH Public Health
LBH Planning
LBH Health & Safety
LBH Child Protection
LBH Trading Standards
LBH Health

a division of the Retail Services & Design Group

PUBLIC NOTICE OF AN APPLICATION TO VARY A PREMISES LICENCE UNDER SECTION 34 OF THE LICENSING ACT 2003

Notice is hereby given that an application was made to the **LONDON BOROUGH OF HAVERING** to vary a premises licence under the above Act on the **20TH MAY 2013**

Applicant: **FUEL STOP UK LIMITED**
Address of premises: **COSTCUTTER EXPRESS
ROMFORD SERVICE STATION
61-63 EASTERN AVENUE EAST
ROMFORD
RM1 4SD**

Proposed variations to the licensable activities:

VARY THE HOURS FOR THE SALE OF ALCOHOL FOR CONSUMPTION OFF THE PREMISES

Proposed days and hours of licensable activity:

	MON TO SAT	SUN
ALCOHOL SALES	05.00 - 24.00	06.00 - 23.00
LATE NIGHT REFRESHMENT	23.00 - 24.00	23.00 - 24.00

The postal address of the Licensing Authority where the register is kept and the application may be inspected is:

*** LONDON BOROUGH OF HAVERING, LICENSING TEAM,
HOUSING AND PUBLIC PROTECTION, MERCURY HOUSE,
MERCURY GARDENS, ROMFORD RM1 3SL**

Any person wishing to make representations on this matter shall give notice, in writing, stating the nature and grounds for making such representations to The Licensing Officer at the above address* within 28 days of the date of this notice – by the **17TH JUNE 2013.**

Further information is available on the web site www.havering.gov.uk following the links.

It is an offence, under section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in or in connection with an application and the maximum fine on summary conviction of such an offence is £5000.

Licensing Solutions – duly authorised agents

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We FUEL STOP UK LTD

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

002014

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

COSTCUTTER EXPRESS
ROMFORD SERVICE STATION
61-63 EASTERN AVENUE

Post town ROMFORD

Post code RM1 4SD

Telephone number at premises (if any)

Non-domestic rateable value of premises £78000

Part 2 – Applicant details

Daytime contact telephone number 01727 898891

E-mail address (optional)

Current postal address if different from premises address
CLOCK HOUSE COURT
5-7 LONDON ROAD

Post Town ST ALBANS

Postcode AL1 1LA

Part 3 - Variation

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day	Month	Year

Please describe briefly the nature of the proposed variation (Please see guidance note 1)

TO EXTEND THE HOURS FOR THE SALE OF ALCOHOL FOR CONSUMPTION OFF THE PREMISES AND REVISE THE DEPOSITED PLAN

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for performing plays</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Thur					
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>	
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)	
Tue				
Wed			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat				
Sun				

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give a description of the facilities for dancing you will be providing</u>		
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	23.00	24.00	<u>Please give further details here</u> (please read guidance note 3) PROVISION OF HOT DRINKS AND WARMED FOOD		
Tue	23.00	24.00			
Wed	23.00	24.00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur	23.00	24.00			
Fri	23.00	24.00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	23.00	24.00			
Sun	23.00	24.00			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
Day	Start	Finish		Off the premises	<input checked="" type="checkbox"/>
Mon	05.00	24.00	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	05.00	24.00			
Wed	05.00	24.00			
Thur	05.00	24.00		<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Fri	05.00	24.00			
Sat	05.00	24.00			
Sun	06.00	23.00			

N

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)</p> <p>NONE</p>
--

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	00.00	24.00	
Tue	00.00	24.00	
Wed	00.00	24.00	
Thur	00.00	24.00	
Fri	00.00	24.00	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Sat	00.00	24.00	
Sun	00.00	24.00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

HOURS RESTRICTIONS CURRENTLY ON SALES OF ALCOHOL

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

A COPY OF THE PREMISES LICENCE IS ENCLOSED FOR INFORMATION - THE ORIGINAL WILL BE SUPPLIED UNDER SEPARATE COVER BY HO

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

ALARM SYSTEM, TRAINED STAFF WITH ONGOING REFRESHER TRAINING, CCTV SYSTEM WITH 31 DAY RECORDING FACILITY, CHALLENGE 21 TRADING INITIATIVE WITH REFUSALS SYSTEM AND REFUSALS BOOK, SIGNAGE, CONTROLLED ACCESS AT THE DISCRETION OF THE CASHIER USING SHUNT LOCKS

b) The prevention of crime and disorder

ALARM SYSTEM, CCTV SYSTEM WITH 31 DAY RECORDING FACILITY, TRAINED STAFF, CHALLENGE 21, REFUSALS SYSTEM,

c) Public safety

STAFF TRAINED IN EVACUATION PROCEDURES AND USE OF FIRE SAFETY EQUIPMENT

d) The prevention of public nuisance

TRAINED STAFF WITH ONGOING REFRESHER TRAINING, CCTV SYSTEM WITH 31 DAY RECORDING FACILITY, CHALLENGE 21 TRADING INITIATIVE WITH REFUSALS SYSTEM AND REFUSALS BOOK, SIGNAGE, SPIRITS LOCATED BEHIND THE COUNTER, ADEQUATE PROVISION OF USEABLE WASTE CONTAINERS LOCATED ON THE FORECOURT

e) The protection of children from harm

TRAINED STAFF WITH ONGOING REFRESHER TRAINING, CCTV SYSTEM WITH RECORDING FACILITY, CHALLENGE 21 TRADING INITIATIVE WITH REFUSALS SYSTEM AND REFUSALS BOOK, SIGNAGE

Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	16 TH MAY 2013
Capacity	AUTHORISED LICENSING AGENT

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)

LICENSING SOLUTIONS
235 BOTLEY ROAD
BURRIDGE

Post town	SOUTHAMPTON	Post code	SO31 1BJ
Telephone number (if any)	07831 159450		
If you would prefer us to correspond with you by e-mail your e-mail address (optional) applications@licensingsolutions.org.uk			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

SHOPMATE

Unit 2 Mersey Rd Ind Estate
 Mersey Rd North
 Fallsworth, Manchester M35 9LU
 Tel 0161 681 9751 Fax 0161 681 9752 Mob 07976 724171

TITLE:
 F5040 MFG Romford
 Romford
 Essex
 RM1 4SD

DRAWN BY:
 STW
 13/100

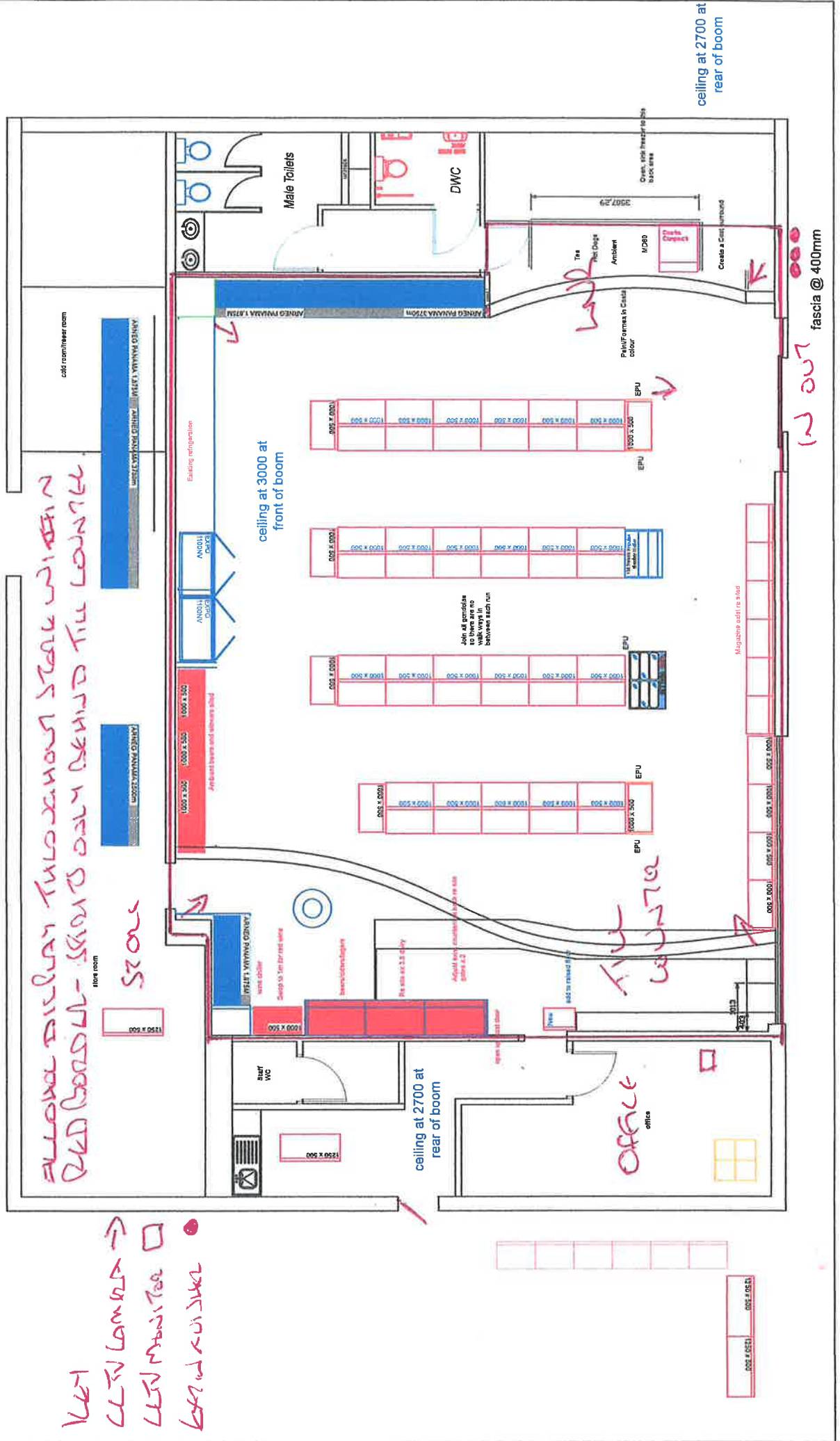
DATE:
 07/12/2012

DRAWING NO:
 1939

REVISION:
 XXX

CUSTOMER'S SIGNATURE:

REPRESENTATIVE'S SIGNATURE:



Licensing Sub-Committee

Appendix 2 - Map of the Local Area

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Costcutter Express, Romford Service Station



Scale: 1:1500
 Date: 13 June 2013
 Size: A4



London Borough of Havering
 Town Hall, Main Road, Romford, RM1 3BD
 Tel: 01708 434343

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 Ordnance Survey 100024327

Licensing Sub-Committee

Appendix 3 - Representation

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From: Lisa Leconte Thaxter [leconte2001@aol.com]
Sent: 30 May 2013 12:38
To: Licensing
Subject: Re: Romford service station shop licence law

Dear Mr Hunt

Thank you for your reply regarding the licence law for romford service station.

I wish to comment on the application as I do have some concerns regarding the hours which the store will be selling alcohol.

At present the store is supposed to close at eleven PM (or this is what time the bins are taken out at least) We do find that the amount of customers visiting the store by foot of an evening are more than ever before and this is a concern for us living so near to the store as we are already finding beer bottles and empty wine bottles outside our home of a morning.

The store has tried to extend their opening hours on more than one occasion but have been unsuccessful and we feel this is just another different route they are taking in order to open earlier and later! They have an ATM machine outside at present which is 24 hrs and the noise from people going to this at all hours is bad enough without the noise and disorder which will come from the selling of alcohol at all hours.

Myself and my husband have had to, on more than one occasion ask that people please keep the noise down as they tend to sit on the pavement and wall between our property and next doors property drinking especially on a Friday/Saturday and Sunday evening.

The police were called to the store approximate 2 months ago regarding two groups of youths girls and boys which were fighting outside our property and were running back and forward to the romford store holding cans of beer. One youth then proceeded to go back to the store and pull a fire extinguisher from the premises which he then aimed at another youth. I had watched as this event unfolded from the petrol station and we were just lucky that the fire extinguisher missed our parked vehicle on our driveway, the young man it hit was not so lucky!

This all happened at around nine PM on a Saturday evening when my children of 10 yrs and 8 yrs were trying to sleep with not much success!

We have elderly neighbours who have had on regular occasions their front gates to their driveway removed and thrown onto other vehicles on driveways only along the small stretch of the avenue where the store is. My children have bedrooms to the back of our property and are regularly woken by screaming and shouting from visitors to the store not only getting petrol but going into the store to make a purchase. This is my main concern that as soon as a licence is given to extend the selling of alcohol the noise and crime rate will increase.

We have spoken to members of staff but to no avail. A leaflet going up asking for quiet is not something that would work in my opinion.

I do feel very strongly about not allowing this application, after all there are plenty of stores around romford selling alcohol, is another one needed so near to peoples properties?

I would appreciate it if a member of your team would be able to contact me to inform me if this letter is to be rejected as I feel I may need to contact our local councillor to see if he may help with this matter.

Thank you for your time

Yours sincerely
 Mrs L. Thaxter
 Eastern avenue east, romford

-----Original Message-----

From: Licensing <Licensing@havering.gov.uk>
 To: 'Lisa Leconte Thaxter' <leconte2001@aol.com>
 Sent: Wed, 22 May 2013 14:53
 Subject: RE: Romford service station shop licence law

Dear Mrs Thaxter

The law states that your objections must be in writing. therefore letter or E mail are both acceptable. There is no requirement for you to attend. However, should your objection be valid (according to the law) then you will

be invited to attend and address the hearing held by the Licensing Sub-Committee at the Town Hall. You would be informed of the date by Havering's democratic services.

I would draw your attention to the letter where it states :-

For your comments to be taken into account they need to be specific to the premises, if possible to have examples of the issues you are raising and relate to the licensing objectives laid down in the Act. The objectives are:

- ~ The prevention of crime and disorder
- ~ The prevention of public nuisance
- ~ Public safety
- ~ The protection of children from harm

The law prevents the Council from taking general comments into account in making a decision about licensing. For this reason if your observations consist of general rather than specific comments it will be disregarded.

If there is anything else please feel free to contact us.

Thank you

Arthur Hunt

Licensing Officer
London Borough of Havering | Public Protection
Mercury House, Mercury Gardens, Romford, RM1 3SL
t: 01708 433585

From: Lisa Leconte Thaxter [<mailto:leconte2001@aol.com>]
Sent: 22 May 2013 14:31
To: Licensing
Subject: RE: Romford service station shop licence law

Dear Sir

I have today received a letter regarding premises licence application for Romford service station 61-63 eastern avenue east.

I wish to put forward my reasons for not wishing this proposed licence to go through and am unsure of the best route of action. I have young children so will find it difficult to come along to the offices but if this is required would you be so kind as to inform me if this is best and I can arrange childcare.

I do not wish to place my objections in this email incase this is the wrong route, so am just hoping you can let me know the best way forward.

Thankyou for your time

Yours sincerely

Mrs Thaxter

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